

COOLUM STATE HIGH SCHOOL P&C ASSOCIATION

GENERAL MEETING

AGENDA

Date & Time: Monday 24 April 2023 – 6pm

Venue: Coolum State High School – Administration

Attendees: as per sign in book

Secretariat: Sharyn O’Brien

Agenda Item/Topic	
Welcome to members and apologies	No apologies received
Confirmation of Minutes of the previous General Meeting	Moved: Sharyn O’Brien Seconded: Ryan Stewart
Business arising out of the Minutes of the previous General Meeting	
Correspondence received since the previous General Meeting – inward and outward	<p>Inwards:</p> <ol style="list-style-type: none"> 1. Email from Emma Rahui <p>Request for Funding to represent Coolum State High School at the 2023 Queensland School Swimming Championships. Please find attached the completed application form for funding support to allow Hazel to attend this event.</p> <p>\$285.00</p> <p>Moved: Sharyn O’Brien</p> <p>Seconded: Claire Bates-Pay</p> <ol style="list-style-type: none"> 2. Email from Alicia O’Niell

		<p>Request for Funding to represent Sunshine Coast Region at the 2023 Queensland School Swimming Championships. Please find attached the completed application form for funding support to allow Joshua to attend this event.</p> <p>\$276.00</p> <p>Moved: Sharyn o'Brien</p> <p>Seconded: Clair Bates-Pay</p>
	Business arising from the correspondence (if any)	NIL
	Table Executive Committee's decisions (if any) and put to committee issues raised for further discussion	<p>The executive met and approved:</p> <ul style="list-style-type: none"> • Music Concert – sales run through canteen • Morning Tea for ANZAC Day ceremony • Staff Morning tea end term 1 • Canteen staff member award - \$20 canteen voucher
	Presidents Report	<p>Nicole Sklenars</p> <p>Report on File</p> <p>Moved: Claire Bates-Pay</p> <p>Seconded: Ryan Stewart</p>
	Principals Report	<p>Troy Ascott</p> <p>Report on File</p> <p>Moved: Claire Bates-Pay</p> <p>Seconded: Andrew Gorman</p>
	Tuckshop report	Amy Miller

		<p>Report on File</p> <p>Moved: Claire Bates-Pay Seconded: Ryan Stewart</p>
	Business Managers report	<p>Financial Snapshot</p> <p>Moved: Ryan Stewart Seconded: Claire Bates-Pay</p>
	Motions on Notice	NIL
	General Business	<p>1. Meeting Dates for Remainder of Year: Term 3: 17 July and 21 August Term 4: 13 November</p> <p>2. <i>Advice from Finance Services Branch:</i></p> <p><i>Schools Not to Purchase on Behalf of Student Councils & P&Cs</i></p> <p><i>Activities undertaken by Student Councils and P&Cs must be kept separate to school operations.</i></p> <p><i>Student Councils and P&Cs should make their own purchases when undertaking their activities, and should not request schools to purchase on their behalf. This is particularly important to ensure the GST input credit is not claimed incorrectly by the school. The net proceeds of any fundraising activities can then be donated to the school.</i></p> <p><i>For any tax questions related to Student Councils or P&Cs, please contact taxhelp.finance@qed.qld.gov.au.</i></p> <p>3. SRS Endorsement 2024</p> <p>The school would like to propose that the SRS remain at \$315 per student for the 2024 school year.</p> <p>Moved: Ryan Stewart</p>

		<p>Seconded: Ryan Stewart</p> <p>4. Tamika Megawatt</p> <p>Discussing PRISM, the Inclusion Group the seniors are wanting to get off the ground moving forward. I will outline the need for the group and the reasons why we should support our students in taking the next step in creating a safe and supportive school.</p> <p>Support from the P&C to move forward with PRISM</p> <p>5. P&C Conference</p> <p>Who will go this year? There has been a substantial increase in the cost.</p> <ul style="list-style-type: none"> • Amy Miller • Nicole Sklenars <p>Motion for 2 members to attend the P&C conference in 2023 – Nicole & Claire at a cost of \$1300 + accom of \$350 each.</p> <p>Moved: Claire Bates-Pay</p> <p>Seconded: Andrew Gorman</p> <p>6. Popcorn Machine</p> <p>Nicole is getting quotes for a P&C owned popcorn machine</p> <p>Motion to approve \$2500 to purchase a popcorn machine</p> <p>Moved: Claire Bates-Pay</p> <p>Seconded: Ryan Stewart</p>
	New Members	<p>Tamika Megawatt</p> <p>Gayel Spencer</p> <p>Welcome</p>
	Next meeting	Monday 17 July 2023

	Meeting Closed	6.51pm
	(MAST for Exec after meeting closes)	Key Messages guide – hardcopy issued A declaration is to be completed for each person.