



## Information for families living in temporary arrangements

The Department of Education and Training expects our school to manage enrolments and ensure that there is adequate space available for families living in our catchment to enrol their children. Our Enrolment Management Plan, approved by the department, is available on our school website [www.coolumshs.eq.edu.au](http://www.coolumshs.eq.edu.au).

Families living in temporary accommodation or awaiting to confirm permanent accommodation, may find the requirement of proof of residence difficult. Therefore the following provisions have been made.

Families living in temporary accommodation who seek enrolment at Coolum State High School must provide the following documents -

- An Application for Exemption from the Enrolment Management Plan stating the situation. A copy of this is available on our school website or from the school office.
- A Statutory Declaration signed by a Justice of the Peace or a Commissioner of Declarations from the person/s providing the temporary accommodation stating the expected duration of the arrangement and any other relevant information.
  - *An example is as follows: 'I, Joe Bloggs, am providing temporary accommodation to Ms Jill Bloggs and her daughter, Trill Bloggs, at my residence situated at 0 Centenary Heights Road, Coolum Beach. The expected duration is until December 2015. She moved into my residence on 10 August 2015.*
- A Statutory Declaration signed by a Justice of the Peace or a Commissioner of Declarations from the family stating the living arrangements, expected duration and a commitment to enrol at the school closest to the permanent home should that home not be in the catchment of Coolum State High School.
  - *An example is as follows: 'I, Joe Bloggs and my child, Sue Bloggs, reside at my father's house, 0 Centenary Heights Road, Coolum Beach. We started residing at this location on the 10 August 2015 and the expected duration is until December, 2015. At the completion of this temporary residence, if we move to accommodation outside of the Coolum State High School catchment area, we will enrol at the school in which catchment is situated.*
- A Statutory Declaration signed by a Justice of the Peace or a Commissioner of Declarations from the family stating the living arrangements, expected duration and a commitment to enrol at the school closest to the permanent home should that home not be in the catchment of Coolum State High School.
  - *An example is as follows: 'I, Joe Bloggs and my child, Sue Bloggs, are currently seeking accommodation in the Coolum area. We are looking to relocate in December 2015. At the time permanent residency is confirmed we will ensure the school is notified of the address. If we move to accommodation outside of the Coolum State High School catchment area, we will enrol at the school in which catchment is situated.*

**For more information please contact the school office -**

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