

COOLUM STATE HIGH SCHOOL P&C ASSOCIATION

GENERAL MEETING

MINUTES

Date & Time: Monday 15 July 2024. Commencing at 6.00pm

Venue: Coolum State High School – Administration Conference Room

Attendees: as per sign on book (Troy Ascott, Clare Bates-Pay, Nicole Sklenars, Andrew Gorman, Gio Netto, Nolly Griffiths – by phone)

Secretariat: Nolly Griffiths

	Agenda Item/Topic	
a)	Welcome to members and apologies	Meeting open 6.02 pm Apologies: Nil
b)	Confirmation of Minutes of the previous General Meeting	Moved – Troy Ascott 2 nd – Nolly Griffiths
c)	Business arising out of the Minutes of the previous General Meeting	NIL
d)	Correspondence received since the previous General Meeting – inward and outward	NIL
f)	Table Executive Committee’s decisions (if any) and put to committee issues raised for further discussion	Executive Meeting Minutes – tabled and ratified
g)	Treasurer Report and financial statement, and any business arising from Treasurer’s report and financial statement-	Treasurer Report: \$378,000 Gross Profit to 30/6/24 (note that the P&C financial year is Jan to Dec) \$86,000 Net Profit to 30/6/24 Highest expense is Payroll at \$220,000

		<p>COGs is \$266,000</p> <p>Moved: Clare Bates-Pay 2nd: Andrew Gorman</p>
h)	Subcommittee reports and financial statements, and any business arising from subcommittee reports and financial statements	NIL
i)	<p>Other Reports</p> <ul style="list-style-type: none"> • President's report – Nicole Sklenars • Principals Report – Troy Ascots • Business Managers report – Nolly Griffiths • Canteen Report 	<p>President's report:</p> <ul style="list-style-type: none"> • Rebecca Eller – made permanent part-time • Replacement freezer is very good and no issues so far • Athletics Day Wednesday – AFL shed will be used, not opening Sea Breeze • IGA no longer donating light snacks for Homework Club and therefore Sea Breeze will cater for Homework Club at a nominal charge of \$200 per homework session • Canteen staff need to be included in key messages such as emergency drills and anything that might be relevant to them please <p>Moved – Clare Bates-Pay 2nd – Andrew Gorman</p> <p>Principal's Report – tabled Moved – Clare Bates-Pay 2nd – Gio Netto</p> <p>Business Manager Report – no Business Manager report. School is currently in the process of recruiting a BM. Nolly Griffiths is BM at Tagai State College from 1/7/24. Therefore BOR & Financial Snapshot not presented at this meeting but will be available at next meeting. Troy to request from Finance Officer (Nicky Condon).</p> <p>Moved – Andrew Gorman 2nd – Clare Bates-Pay</p>

j)	<p>General Business</p> <p>i) Viden – a NFP Self Review</p>	<p>i) Need to engage a specialist tax agent for the purposes of reporting to the ATO.</p> <p>Motion: The P&C authorises Nicole Anita Sklenars to be the P&C's contact person and/or the associate for ATO purposes.</p> <p>Moved: Clare Bates-Pay</p> <p>2nd: Nolly Griffiths</p>
k)	<p>Applications for membership and recording of new members</p>	<p>Kate Tomba – new membership application – Accepted</p>
l)	<p>Next meeting</p>	<p>Next Meeting 19 August 2024, 6pm</p> <p>Apologies from Nolly Griffiths for 19/8/24 meeting (attending conference in Cairns).</p> <p>Last Meeting 18 November 2024</p> <p>Apologies from Gio Netto for 18/11/24 meeting (away on leave).</p> <p>Meeting closed 6.26pm</p>

Signed President:



Signed Secretary:



Date: 22/7/24